

Manager of Public Works



This opportunity is simple: we're inviting you to bring your skill and talent to our organization through the role of *Manager of Public Works!*

We're looking for a dynamic team member ready to contribute to our vision of being a community of communities where all people belong. We're excited about this role and the opportunity it presents for the successful applicants, our organization, and our community.

Our commitment is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. If you are ready to take on the challenge, we invite you to consider joining us in our mission of providing municipal services to residents, businesses, and organizations in a friendly, effective, and innovative manner. We encourage applications from Indigenous People, Persons of African Descent, and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons, and members of other historically underrepresented communities. While we recognize the inherent difficulty of doing so, if you are a member of a traditionally excluded or marginalized community, you are encouraged to self-identify in your cover letter or your resume.

Primary Responsibilities

- Plan and manage the day-to-day operations of the Public Works team including:
- Supervision of Public Works team. This includes establishing clear performance expectations, coaching, mentoring, and implementation of staff training;
- Promoting a safe and inclusive work environment that fosters a sense of belonging for all;
- Planning and directing a comprehensive maintenance program for water and wastewater assets operated by the Municipality.
- Ensure safe water distribution and sanitary sewer collection operations that meet current regulatory requirements, Municipality policies and procedures, and industry standards;
- Liaise with Compliance Officer and laboratory staff to effectively manage all process related activities for water and wastewater assets;
- Participate as staff advisor to Municipal Council, Regional Sewer, and Asset Management Committees;
- Work with Engineering staff to oversee consultants and contractors performing work on behalf of the Municipality;
- Respond to all public enquiries;
- Day-to-day operational and financial accountability for Public Works team including service outcomes, budget and procurement, and reporting.

Candidate Profile

Education, Experience and Knowledge

- A minimum of five years working experience in an industrial maintenance environment, ideally in a supervisory role;
- Experience in Water/Wastewater Treatment, Sanitary and Storm Sewer Collection and Water Distribution are considered assets;
- Willingness to obtain Class 3 Wastewater Collection certification and Class 1 Water Distribution, and become the Overall Direct Responsible Charge within an agreed to timeframe;
- Experience planning and scheduling repairs and maintaining records as well as experience in inventory control would be considered assets;
- Must have a valid NS Driver's License, Class 5 or higher, or have the ability to obtain one prior to start date;
- Strategic thinker with a passion for working in a political and community service environment, and to foster and contribute to a positive, productive, and inclusive work environment; and
- Strong knowledge of computer applications within a Windows environment with an emphasis on Microsoft Word, Excel, and PowerPoint.

Compensation & Benefits

This is a full-time non-unionized position. Compensation includes a competitive salary and a benefits plan. Salary will be at the Managers salary range of \$82,400 - \$105,700 (an additional 10% added to base salary for Professional Engineer designation). Regular hours of work will be Monday to Friday 8:00am – 4:30pm. Some evening and weekend work may be required.

For a detailed job description please click [here](#).

Extra Details

The Municipality of the County of Kings is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. With a population of more than 60,000, the Kings Region offers full-service amenities you'd typically find in more urban environments in quaint small towns with vast rural landscapes and amazing vistas.

Learn more about our region, our organization and our commitment to Equity and Diversity [here](#).

How to apply

Send us your resume and cover letter merged into a single PDF with the position title in the email subject line to Cathy Nichols, Human Resources Manager at workhere@countyofkings.ca by **4:30pm Friday April 26th, 2024**.

Help us understand how your talent and experience will help us achieve our vision, mission and goals. Don't be afraid to be personal! We are excited to get to know you.

To provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments, and changes throughout our recruitment process. Persons who anticipate needing accommodations through the recruitment process may contact, in confidence, workhere@countyofkings.ca.

We thank all applicants for their time and effort in applying, however, only applicants selected for an interview will be contacted.

Note: Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Checks may include one or all of the following checks: Reference/ Employment Verification, Criminal Background, Vulnerable Sector and Education.